



SAMPLE FINANCIAL REPORT

Article IX of the APHA Official Rule Book states that regional club treasures must present a financial report at all club meetings, and prepare an annual budget and/or year-to-date financial report to all members accounting for all funds generated by the club and special interest groups.

Year-end financial reports due to APHA by May 1 each year.

The following is an example of a basic financial report. Clubs may use this sample or one of their own that included the same basic financial information.

NAME OF CLUB
Income Statement
December 31, _____

Income by Category, January 1-December 31, _____

Memberships	\$ 4,000.00
Sponsorships	\$ 2,000.00
APHA Show, April 3, _____	\$ 5,000.00
APHA Show, August 25, _____	\$ 7,000.00
Trail Ride, June 15, _____	\$ 1,000.00
Awards Banquet	\$ 2,000.00
Miscellaneous	\$ 1,000.00
TOTAL INCOME, January 1-December 31, _____	\$22,000.00

Expenses by Category, January 1-December 31, _____

Show, April 3, _____	\$ 4,500.00
Show, August 25, _____	\$ 6,250.00
Trail Ride	\$ 100.00
Advertising	\$ 250.00
Postage	\$ 300.00
Awards Banquet	\$ 1,900.00
Bank Fees	\$ 100.00
Youth Scholarships	\$ 1,500.00
Miscellaneous	\$ 2,000.00
TOTAL EXPENSES	\$ 2,000.00

Net Income **\$ 5,100.00**